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ARRIVAL AND DISMISSAL SAFETY ENFORCEMENT

August 15th, 2024

Dear Parent/Guardian:

As you are aware, safety is the number one concern of the administrators, faculty, and staff at Frank C. Martin International K-8 Center. In a continued effort to provide a safe environment for your child we have established appropriate arrival and dismissal procedures for our students. I trust that each parent has the same concern for the safety of their child(ren) and agree to cooperate with these guidelines each day. Faculty members will be made available to assist in the safe arrival of our children. It is expected that parents/guardians will be mindful of the procedures shared by these individuals and to model good examples for our children that rules are intended to be followed. The expectations for each area are provided below and apply to both arrival and dismissal each day. Please be sure to share this information with anyone responsible for transporting your child to and from school.

Morning Arrival Supervision 7:45 – 8:25 am (Beginning Thursday, 8/15, 2024):

- Parents of students PreK-1st may bring the students to the classrooms the first and second day of school. Beginning, Monday, 8/19 only parents of students in PreK/KG may bring the students to the classroom.
- All First through Fifth Grade students will be supervised in the cafeteria.
- All Sixth through Eighth Grade students will be supervised in the International Plaza.
- NO STUDENT WILL REMAIN AT THE TEACHER'S DOOR PRIOR TO THE START OF SCHOOL
- Homeroom teachers will pick up students from their designated wait areas as follows:
Kindergarten by 8:15 a.m. First through Fifth Grade by 8:25 a.m. MYP Students by 8:25 a.m.

Carpool/Drop Off Lane: (PYP front of school located on Boggs Drive/MYP front of school located on Harrison Street):

- All First through Third Grade students will arrive and be dismissed from the cafeteria.
- All Fourth through Eighth Grade students will arrive and be dismissed from the middle school entrance.
- Families who have students in the upper and lower grades may meet their children at the cafeteria.
- Waiting parents are to pull forward, closing the gaps in the lane to expedite the dismissal/arrival process.
- U-turns are not permissible.
- Adults will assist your child(ren) in getting into the vehicle.
- Enter into the North cafeteria entrance and exit out of the South.

Parent Parking:

- Handicapped stalls are reserved for those individuals who have a posted handicap pass.
- Double parking is not permitted.
- Parents may utilize the open field located across from the elementary building should there be a need to exit the vehicle and pick up at Cafeteria.
- The faculty/staff parking lot has been reserved for FCM employees.

Bus Drop Off/Pick Up:

- Absolutely no parking of vehicles other than MDCPS buses are permitted in this area.

Please feel free to contact myself, Mr. Hoel and Mr. Mcknight, should you need further clarification. Thank you in advance for your support!

Elianeys Basulto
Principal

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