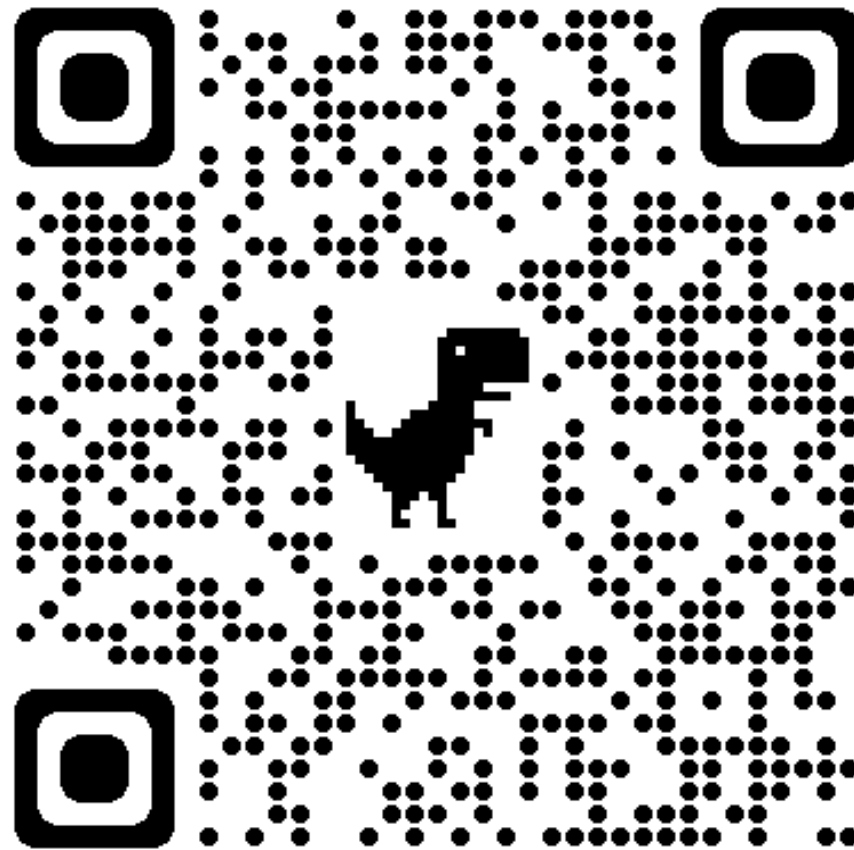


Summer Reading and Supply List





Welcome to the 2023- 2024 School Year

INTRODUCTIONS



AGENDA

Before School

- ☐ Summer Reading
- ☐ Dress Code
- ☐ Computers
- ☐ Morning Arrival

During School

- ☐ What is IB?
- ☐ Schedule
- ☐ Emergency Drills
- ☐ Code of Student Conduct Overview
- ☐ Restrooms
- ☐ Cafeteria Expectations

After School

- ☐ Dismissal
- ☐ Clubs & Homework
- ☐ Community Service

Staying Informed

- ☐ Teacher Communication
- ☐ Visit school website
- ☐ Follow us on Social Media
- ☐ Updated contact information
- ☐ School Website
- ☐ PTSA





WELCOME

Mrs. Basulto – Principal

Mr. Hoel – Assistant Principal

Mr. McKnight – Assistant Principal

Mrs. Capodiferro – IB Coordinator & Lead Teacher

Ms. Rackley – MYP Counselor

BEFORE SCHOOL



DRESS CODE





Dress Code

UNIFORMS MUST BE WORN EVERY DAY!



Tops: Red, Black, Royal Blue

Bottoms: Khaki or Navy Blue



Dress Code

ON DAYS YOU HAVE P.E.



Sweatpants must be Navy Blue
NO GRAY SHORTS OR SWEATPANTS



OUTERWEAR



**Must be solid red, blue, black or gray.
NO LOGOS OR MARKINGS**

Code of Student Conduct (P.41)

VITAL ALERT: *District Dress Code Policy*

Students, while on school grounds during the regular school day, must refrain from wearing clothing that (a) exposes underwear or body parts in an indecent or vulgar manner, or (b) disrupts the orderly learning environment.

Any student who violates Board Policy 5511, *Dress Code and School Uniforms* is subject to the following disciplinary actions:

First (1) Offense: a student shall be given a verbal warning and the school principal shall call the student's parent or guardian.

Second (2) Offense: the student is ineligible to participate in any extracurricular activity for a period of time not to exceed 5 days and the school principal shall meet with the student's parent or guardian.

Third (3) or subsequent offense(s):, the student is ineligible to participate in any extracurricular activity for a period not to exceed 30 days, and the school principal shall call the student's parent or guardian and advise them about their child's ineligibility to participate in extracurricular activities.

Computers





Required Materials

- Most classes will require computers daily.
- District computers available for check out through the media center

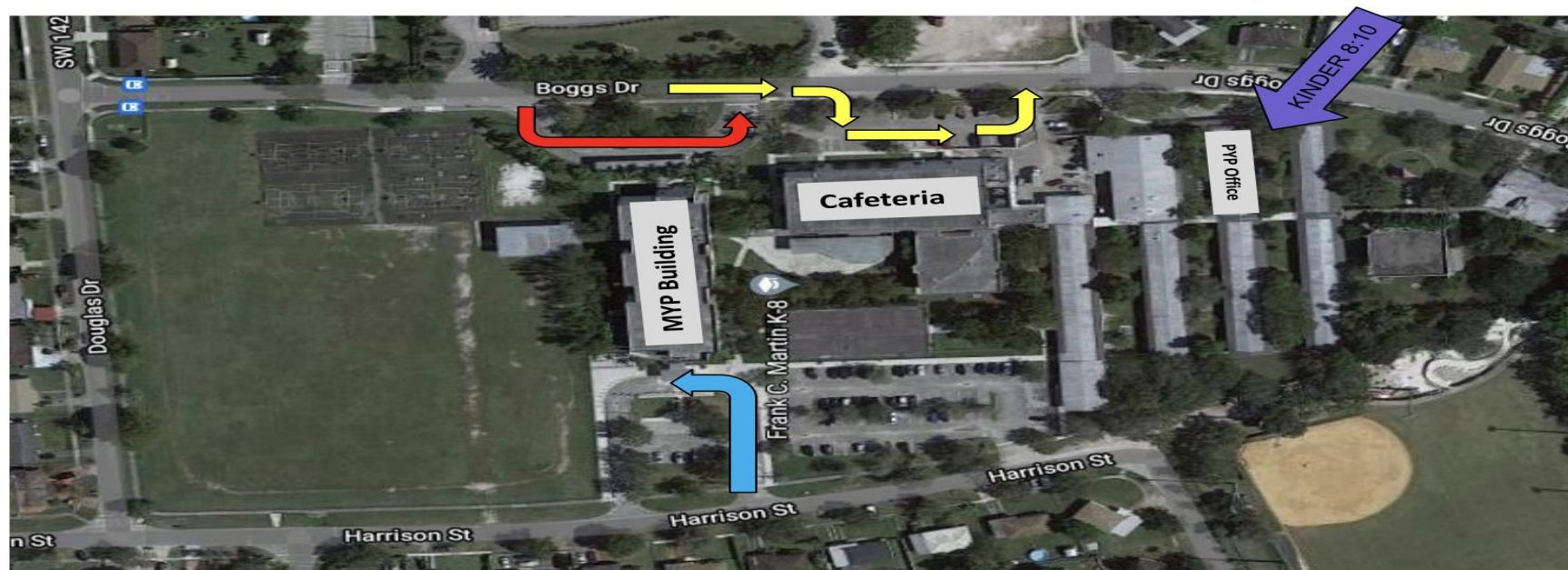
Morning Arrival





Drop-off

Frank C. Martin K-8 Center Arrival Locations 7:45am – 8:25am



Grades 4-8

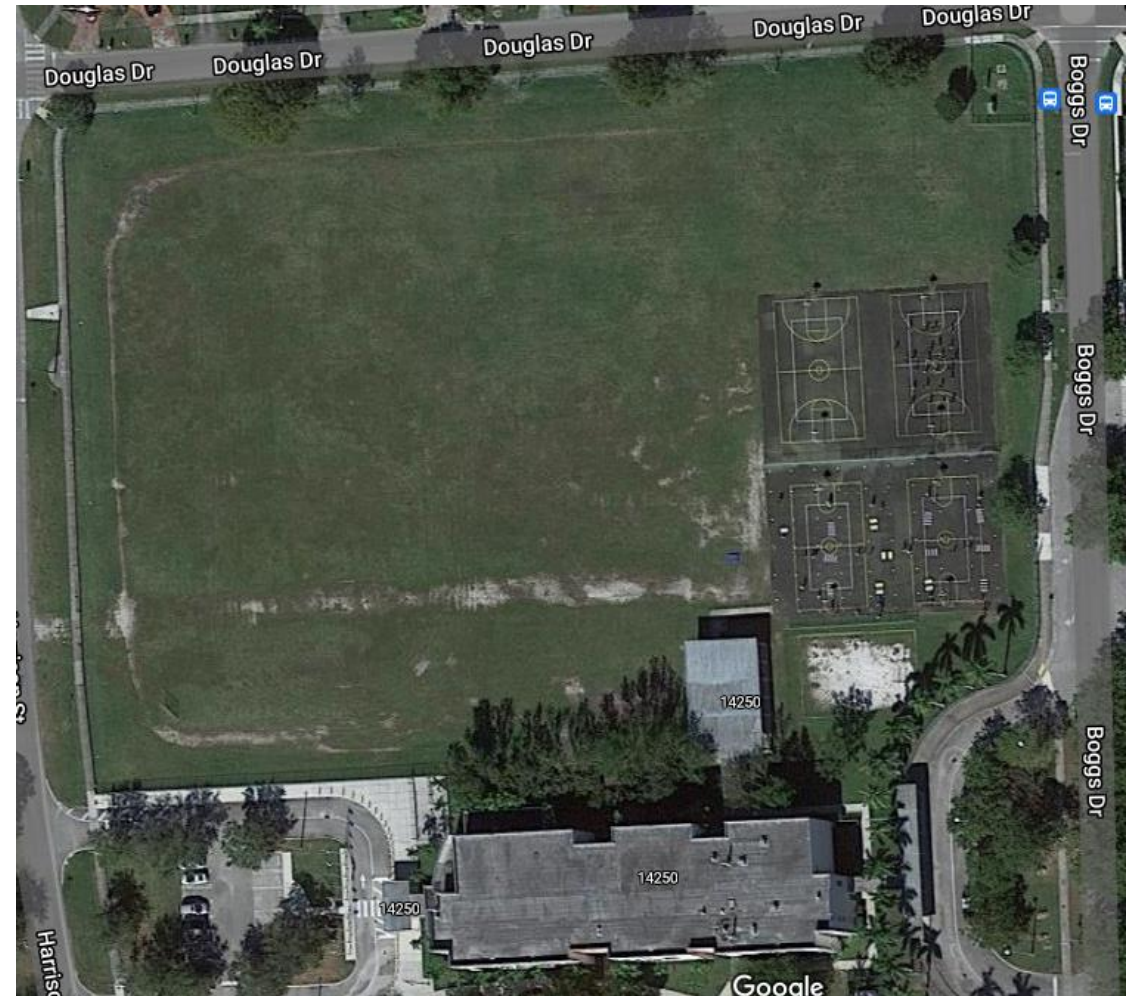
All Grades

MDCPS BUSES



Drop-off

- **There is no supervision prior to 7:45**
- Arrive on time - you are tardy at 8:35.
- MYP Students start on plaza then move to PE Field
- No playing ball or chasing each other
- Line up on cones when time
- After 8:35, students must report to office first



DURING SCHOOL



WHAT IS IB?





What is IB?

WHAT DOES IT MEAN TO BE AN IB STUDENT?

IB mission statement

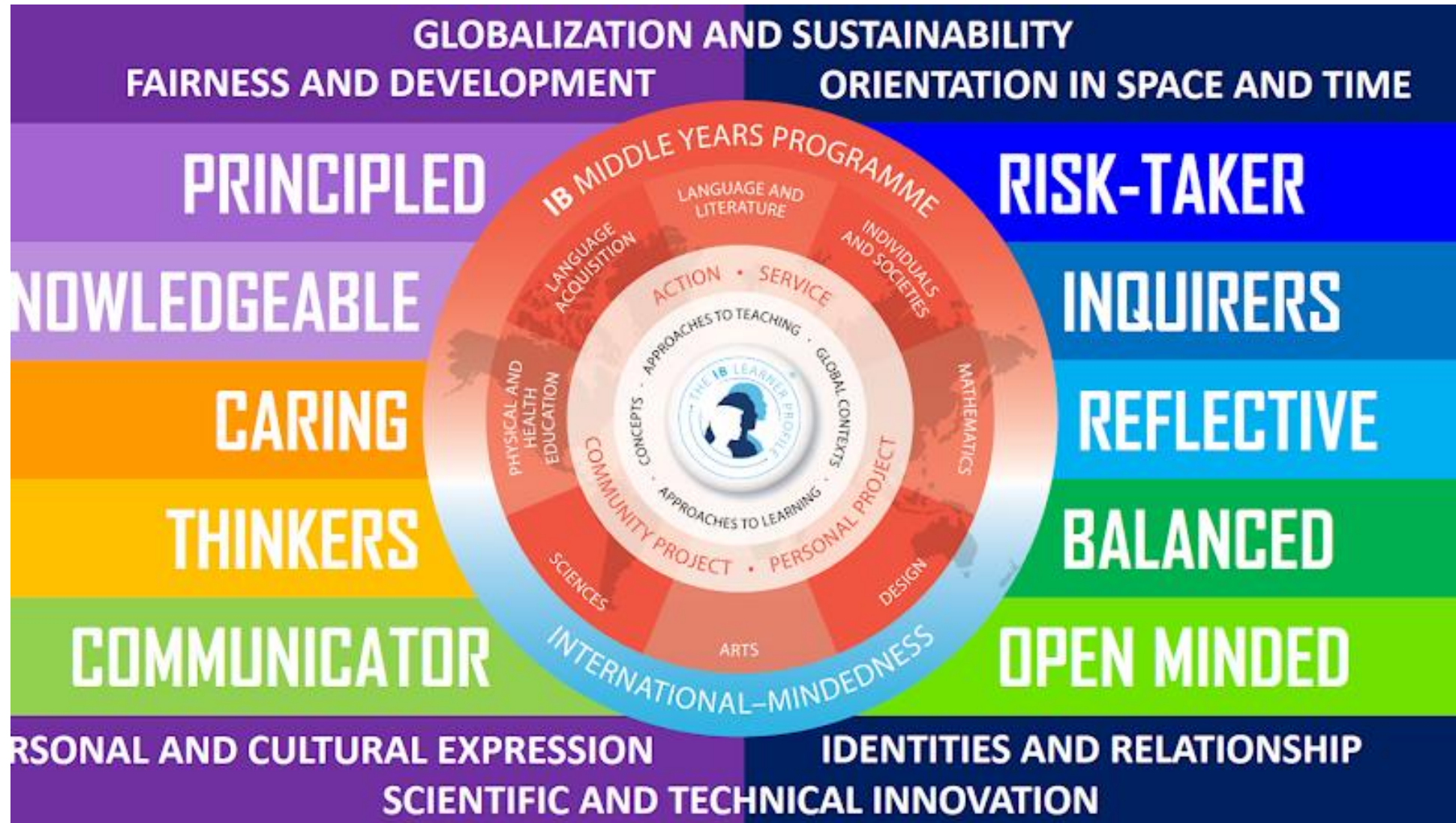
The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

To this end the organization works with schools, governments and international organizations to develop challenging programmes of international education and rigorous assessment.

These programmes encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.



What is IB?





Schedule

M,T,Th,F

Homeroom - 8:35-8:45

Period 1 & 2 - 8:50-10:10

Period 3 & 4 - 10:15-11:35

Lunch 11:40-12:10

Period 5 & 6 - 12:15-1:40

Period 7 & 8 - 1:45- 3:05

Wed

Homeroom - 8:35-8:45

Period 1 & 2 - 8:50- 9:50

Period 3 & 4 - 9:55-10:55

Period 5 & 6 - 11:00-12:00

Lunch 12:05- 12:40

Period 7 & 8 - 12:45-1:50



Emergency Drills

Fire and Lockdown Drills
occur monthly

Follow all directions from
the teacher!

Remain quiet so that you
can hear administrative
instructions over the PA



CODE OF STUDENT CONDUCT





Code of Student Conduct

USE OF CELL PHONES

Code of Student Conduct Page 50

Cell phones will be turned off and put away during the school day unless directed by a teacher or during lunch.

VITAL ALERT:

Wireless Communication Devices

Wireless communication devices include two-way communication devices, such as cellular phones, mobile phones, MP3 players, electronic games, beepers, pagers, portable computers including but not limited to laptops, personal digital assistants (PDA), tablets, eReaders, iPads, personal organizers and similar wireless devices. Possessing a wireless communication device is not a violation of the *Code of Student Conduct*. However, a student shall not disrupt the educational process or interfere with the safety-to-life issues of students by using a wireless communication device inappropriately.

When using electronic devices for the purposes of learning consistent with the educational objectives of the District during the instructional day, students must comply with Board Policy 7540.03, *Student Responsible Use of Technology, Social Media, and District Network Systems*, Student Network and Internet Acceptable Use and Safety.

The following rules must be followed regarding the possession, use, and display of wireless communication devices:

- ☐ Students may only possess, display and use wireless communication devices (i.e., texting, email, telephone etc.) before or after the instructional day.
- ☐ Students must ensure that the telephone capabilities of their devices are turned off during the instructional day (i.e., ringer off, silent mode, etc.)
- ☐ Students shall avoid classroom disruptions, by not displaying, using, or activating the data access portion of their wireless communication devices during the instructional day unless instructed to do so by the teacher and/or authorized school personnel under the Bring Your Own Device initiative outlined in Board Policy 7540.03. This includes during class, in the library, during lunch breaks, during class changes and during any other structured activity. Unless using its data access capabilities for



Code of Student Conduct

Minor Issues

Classroom incidents will be recorded in gradebook





Code of Student Conduct

Behaviors and Range of Corrective Strategies – LEVEL I

Common level 1

- Confrontation with another student
- Disruptive behavior
- Cutting Class
- Unauthorized use of electronic devices
- Violation of dress code

BEHAVIORS – LEVEL I	RANGE OF CORRECTIVE STRATEGIES – PLAN I	SPECIAL NOTES
LEVEL I Behaviors are acts that disrupt the orderly operation of the classroom, school function, extracurricular activities, or approved transportation. Disruptive Behaviors	The principal or designee must select at least one of the following strategies from PLAN I . Principals may authorize use of PLAN II for serious or habitual Level I infractions.	<input type="checkbox"/> Level I behaviors generally do not require consultation with School Police. However, administrators must contact Miami-Dade Schools Police for any criminal conduct regardless of whether Schools Police Automated Reporting (SPAR) is indicated.
<input type="checkbox"/> Confrontation with another student <input type="checkbox"/> Cutting Class <input type="checkbox"/> Disruptive behavior (including behavior on any school/district property, including school-sponsored transportation, or any school/district-sponsored activity or function) (Minor) <input type="checkbox"/> Failure to comply with class and/or school rules <input type="checkbox"/> Inappropriate public display of affection <input type="checkbox"/> Misrepresentation <input type="checkbox"/> Possession of items or materials that are inappropriate for an educational setting (See Special Notes #1) <input type="checkbox"/> Repeated use of profane or crude language (general, not directed at someone) <input type="checkbox"/> Unauthorized location <input type="checkbox"/> Unauthorized use of wireless communication devices (See Vital Alerts page(s) 50-51) Violation of dress code (See Vital Alerts page(s) 40)	Mandatory Corrective Strategies <input type="checkbox"/> Parent/guardian contact (See Special Notes #2) <input type="checkbox"/> Student Conference (See Special Notes #3) Other Corrective Strategies <input type="checkbox"/> Student, parents/guardians/staff conference <input type="checkbox"/> Behavior Plan <input type="checkbox"/> Student Contract <input type="checkbox"/> Participation in a counseling session related to infraction <input type="checkbox"/> Refer to outside agency/provider (See Special Notes #4) <input type="checkbox"/> Peer Mediation <input type="checkbox"/> Refer to page(s) 62-69 for additional corrective strategies on the RtIB <input type="checkbox"/> Reprimand <input type="checkbox"/> Detention or other Board-approved in-school program <input type="checkbox"/> Restorative Justice Practices Pilot Program (at District approved schools) <input type="checkbox"/> Student Court (at District approved schools) <input type="checkbox"/> Confiscation of wireless communication devices <input type="checkbox"/> Refer to Vital Alerts page(s) 40 for prescribed corrective strategies for the violation of the dress code . <input type="checkbox"/> Revocation of the right to participate in social and/or extracurricular activities <input type="checkbox"/> Loss of bus privileges up to 10 days <input type="checkbox"/> Replacement or payment of any damaged property (if appropriate) <input type="checkbox"/> School Center for Special Instruction (SCSI) or other Alternative Education Setting (AES) with the school (1-5 days) (See Special Notes #2, #3, and #5)	<input type="checkbox"/> If the victim of a crime requests a police report, the principal or designee must report the incident to the Miami-Dade Schools Police. <input type="checkbox"/> Incident-related elements must be included in the description of the incident leading to the disciplinary action. (See Glossary for definitions of incident-related elements). <input type="checkbox"/> Pursuant to School Board Policy 2410, <i>School Health Services Program</i> , principals shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination pursuant to F.S. 394.463. #1 See Other Major Incidents, Level III, for obscene or lewd material. #2 Good faith attempt must be made immediately to contact the parent/guardian by telephone. #3 When a student is being assigned to SCSI or other AES, they must be given notice and an opportunity to be heard about the incident. #4 When referring parent(s)/guardian(s) to outside Agencies/ providers for services, schools must adhere to Board Policies 1213.01, 3213.01, and 4213.01 Request for Outside Providers. #5 For any assignment away from the student's regular course schedule, written notice must be sent to the parent/guardian within 24 hours via U.S. mail.
Refer to the Glossary for an explanation of unfamiliar words used in the Code of Student Conduct.		



Code of Student Conduct

Behaviors and Range of Corrective Strategies – LEVEL II

BEHAVIORS – LEVEL II	RANGE OF CORRECTIVE STRATEGIES – PLAN II	SPECIAL NOTES
<p>LEVEL II Behaviors are more serious than Level I because they significantly interfere with learning and/or the well-being of others.</p> <p>Seriously Disruptive Behaviors</p> <ul style="list-style-type: none"> <input type="checkbox"/> Cheating <input type="checkbox"/> Confrontation with a staff member <input type="checkbox"/> Defiance of school personnel <input type="checkbox"/> Distribution of items or materials that are inappropriate for an educational setting (See Special Notes #1) <input type="checkbox"/> Failure to comply with previously prescribed corrective strategies <input type="checkbox"/> False accusation <input type="checkbox"/> Fighting (minor) <input type="checkbox"/> Forgery (Written Misrepresentation) <input type="checkbox"/> Harassment (non-protected categories) <input type="checkbox"/> Instigative behavior <input type="checkbox"/> Joining clubs or groups NOT approved by the School Board <input type="checkbox"/> Leaving school grounds without permission <input type="checkbox"/> Libel <input type="checkbox"/> Petty theft (under \$750.00) <input type="checkbox"/> Possession of and/or use of tobacco products or smoking/vaping devices. (See Glossary) <input type="checkbox"/> Prohibited sales on school grounds other than controlled substances) <input type="checkbox"/> Simulating a firearm or weapon <input type="checkbox"/> Slander <input type="checkbox"/> Use of profane or provocative language directed at someone <input type="checkbox"/> Vandalism (minor) 	<p>The principal or designee must select at least one of the following strategies from PLAN II. The use of appropriate strategies from previous PLAN may be used in conjunction with this PLAN.</p> <p>Mandatory Corrective Strategies</p> <ul style="list-style-type: none"> <input type="checkbox"/> Parent/guardian contact (See Special Notes #2) <input type="checkbox"/> Student conference (See Special Notes #3) <p>Other Corrective Strategies</p> <ul style="list-style-type: none"> <input type="checkbox"/> Any Corrective Strategies from Level I <input type="checkbox"/> Participation in counseling session related to the infraction <input type="checkbox"/> Refer to outside agency/provider (See Special Notes #4) <input type="checkbox"/> Refer to page(s) 62-69 for additional corrective strategies on the RtIB <input type="checkbox"/> School-based program that focuses on modifying the student's inappropriate behavior or promotes positive behavior <input type="checkbox"/> Refer to tobacco/vaping cessation program (See Special Notes #4) <input type="checkbox"/> Restorative Justice Practices Pilot Program (at District approved schools) <input type="checkbox"/> Student Court (at District approved schools) <input type="checkbox"/> Assignment to an Alternative Educational Setting within the student's currently assigned school (See Special Notes #2, #3, and #5) 	<ul style="list-style-type: none"> <input type="checkbox"/> Level II behaviors generally do not require consultation with School Police. However, administrators must contact Miami-Dade Schools Police for any criminal conduct regardless of whether Schools Police Automated Reporting (SPAR) is indicated. <input type="checkbox"/> If the victim of a crime requests a police report, the principal or designee must report the incident to the Miami-Dade Schools Police. <input type="checkbox"/> Incident-related elements must be included in the description of the incident leading to the disciplinary action. (See Glossary for definitions of incident-related elements). <input type="checkbox"/> Pursuant to School Board Policy 2410, <i>School Health Services Program</i>, principals shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination pursuant to F.S. 394.463. <p>#1 See Other Major Incidents Level III, for obscene or lewd material.</p> <p>#2 Good faith attempt must be made immediately to contact the parent/guardian by telephone.</p> <p>#3 When a student is being assigned to SCSI or other AES, they must be given notice and an opportunity to be heard about the incident.</p> <p>#4 When referring parent(s)/guardian(s) to outside Agencies/ providers for services, schools must adhere to Board Policies 1213.01, 3213.01, and 4213.01 Request for Outside Providers.</p> <p>#5 For any assignment away from the student's regular course schedule, written notice must be sent to the parent/guardian within 24 hours via U.S. mail.</p>

Refer to the Glossary for an explanation of unfamiliar words used in the Code of Student Conduct.

Level II Violations

- Defiance
- Minor Fighting (Automatic 3 Day Outdoor Suspension)
- Harassment
- Instigative Behavior
- Simulating a weapon or firearm
- Vandalism

Level II Violations will include a probation letter and may be cause for exit at the end of the school year.

Code of Student Conduct

Behaviors and Range of Corrective Strategies – LEVEL III (Continued to Next Page)

BEHAVIORS – LEVEL III	RANGE OF CORRECTIVE STRATEGIES – PLAN III	SPECIAL NOTES
<p>Level III Behaviors are more serious than Level II because they endanger health and safety, damage property, and/or cause serious disruptions to the learning environment.</p> <p>Offensive/Harmful Behaviors</p> <ul style="list-style-type: none"> Breaking and Entering/Burglary Bullying (repeated harassment) (See Special Notes #1) (See Vital Alerts page(s) 40-43; 73) Disruption on campus or any school/district property, including school-sponsored transportation, or any school/district-sponsored activity or function (Major) Fighting (Serious) False Activation of Fire Alarm System Gambling Harassment (Civil Rights) (See Special Notes #2) (See Vital Alerts page(s) 40-43; 79) Hazing (Misdemeanor) Improper Activation of Fire Extinguisher Other Major Incidents Possession of <u>simulated weapons</u> Possessing or brandishing: a <u>simulated firearm</u> or weapon more than 2 inches in overall length; BB gun; air or gas-operated gun; electric weapons or devices; or any look-alike item Possession or use of alcohol, unauthorized over-the-counter medications, drug paraphernalia, controlled substances and/or anything that alters mood or is used for mood altering (See Vital Alert <u>Under the Influence</u> page(s) 47) 	<p>The principal or designee must select at least one of the following strategies from PLAN III. The use of appropriate strategies from previous PLANS may also be used in conjunction with this PLAN. Principals may authorize the use of PLAN IV for repeated, serious, or habitual Level III infractions.</p> <p>Mandatory Corrective Strategies</p> <ul style="list-style-type: none"> Parent/guardian contact (See Special Notes #4) Student conference (See Special Notes #5) <p>Other Corrective Strategies</p> <ul style="list-style-type: none"> Any Corrective Strategies from Level I & II <u>Assignment to an Alternative Educational Setting</u> (1-10 days) (See Special Notes #4 #5, #6, and #7, #8) <u>Permanent removal from class</u> and reassignment to different class (placement review committee decision required) Suspension (See Special Notes #4, #5, #6, #7, #8) <p>Recommendation for <u>expulsion</u> (See page(s) 58) (See Special Note #8)</p>	<ul style="list-style-type: none"> All Level III, IV, and V infractions, unless otherwise noted, require Schools Police Automated Reporting (SPAR). Administrators must consult with Miami-Dade Schools Police. Miami-Dade Schools Police will determine if the incident will result in an information report or will lead to other police action(s). However, principal or designee must conduct the administrative investigation and apply corrective strategies as warranted. The principal must reconcile the SPAR with corrective strategies for the incident in Student Case Management. Allegations of Bullying and Harassment that are not able to be substantiated after investigation must be reported in SESIR as Unsubstantiated Bullying and Unsubstantiated Harassment. Incident-related elements must be included in the description of the incident leading to the disciplinary action. (See Glossary for definitions of incident-related elements). Pursuant to School Board Policy 2410, <i>School Health Services Program</i>, principals shall make a reasonable attempt to notify a parent of a student before the student is removed from school, school transportation, or a school-sponsored activity to be taken to a receiving facility for an involuntary examination pursuant to F.S. 394.463. #1 Bullying infractions do not require a SPAR unless incident is Hazing-related. #2 Harassment Civil Rights does not require a SPAR but must be reported to the Miami-Dade County Public Schools Office of Civil Rights Compliance at 305-995-1580. #3 Sexual Harassment must be reported to the Office of Civil Rights Compliance (CRC) at 305-995-1580 and to the Miami-Dade Schools Police to determine if a SPAR is required. If you suspect child abuse or neglect, immediately call the DCF Abuse Hotline as outlined in School Board Policy 8462 – Student Abuse, Abandonment and Neglect. Corrective strategies for Sexual Harassment may be issued only in accordance with the District's Title IX Sexual Harassment Manual.

Level III- V

- Likely involve school police
- Bullying and Harassment (includes online)
- Sexting
- Threats
- 8th graders will be ineligible for any end of the year activities
- Level III - Student will exit at end of school year.
- Level IV-V - Will exit at end of suspension



Code of Student Conduct



RESTROOM USAGE



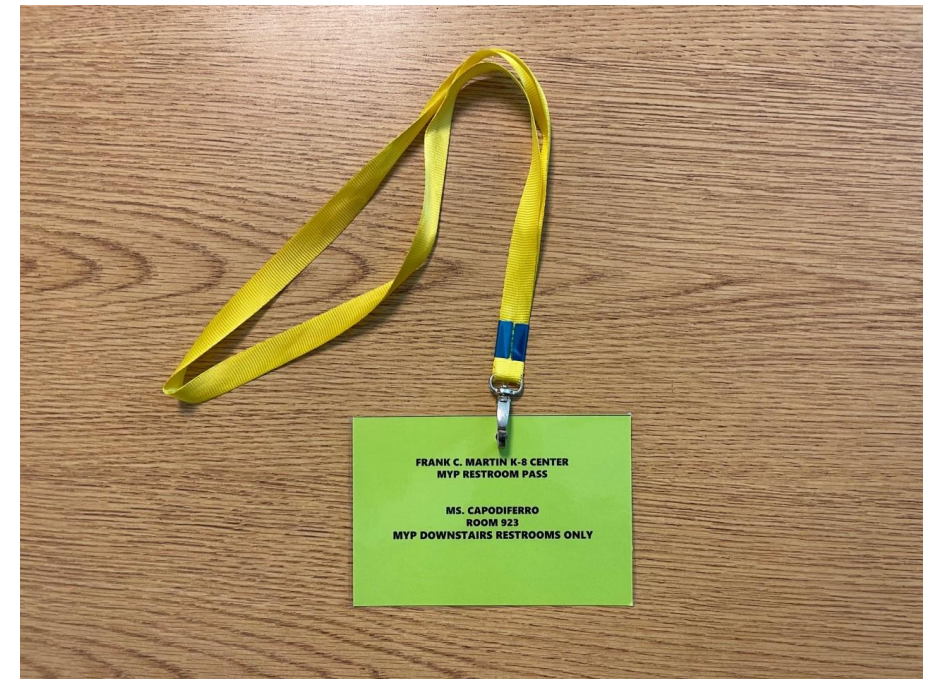


Restrooms

No restrooms during change of classes.
Limit of 3 people at a time in the restroom.

Must have pass when going to restroom,
including lunch.

You must use the restroom that
coordinates with the color of your pass - if
you are upstairs, use the upstairs restroom.



CAFETERIA EXPECTATIONS





Cafeteria Expectations

- Line up upon entering the cafeteria
- Only 10 students per table seated
- Seated properly (Legs and Feet under the table)
- Remain seated during the entire lunch. You will be released by table and throw away your garbage.
- Do not bring full bags of chips
- No food deliveries!



AFTER SCHOOL



DISMISSAL





Dismissal

- Walk up - Cafeteria Doors
- Grade 5-8- Dismissed in front of MYP
- Grade 1-4 - Dismissed in Cafeteria Parking
- MDCPS Busses - Report to busway
- Private Busses - Report to front of PYP
- Older siblings will report to cafeteria.
- Please do not give instructions to your child other than this.
When you tell them to ignore our instructions, it gives them permission to defy the adults in the building

CLUBS & HOMEWORK





Clubs and Homework

- Club week will occur the week of September 17
- When attending club meetings, students must follow the Code of Student Conduct
- Please pick up on time

Homework

- It is the students responsibility
- It must be completed - On Time
- Used to reinforce concepts taught
- Each teacher will be different
- Keep tabs on grades through the electronic gradebook

COMMUNITY SERVICE





Community Service

Community Service is a required component of all students in the IB MYP Programme. The requirements are as follows:

- Grade 6 – 10 Service Hours
- Grade 7 – 15 Service Hours
- Grade 8 – 15 Service Hours (10 must related to the Community Project)

ALL HOURS MUST BE UPLOADED TO THE ONLINE SYSTEM BY MARCH 8, 2024. NO LATE SUBMISSIONS WILL BE ACCEPTED. SUBMISSIONS ARE NOT ACCEPTED ON PAPER OR VIA EMAIL.



Community Service

8TH GRADE ACTIVITIES

8 th Grade Field Trip May 10, 2024	8 th Grade Dance June 1, 2024	Awards & Promotion Ceremony IB CERTIFICATE OF COMPLETION June 6, 2024	Awards & Promotion Ceremony IB CERTIFICATE OF PARTICIPATION June 6, 2024
<p>Have NO Level I or greater Code of Student Conduct Violations (SCM Referrals)*</p> <p>Have NO Conduct grades lower than C in any subject area</p> <p>Pay all school obligations to include Dues/Fees and Media Center Fees</p> <p>*Students with a Level I or single Level II violation will require administrative approval to attend the Field Trip. Students with 2 or more Level II violations will not be permitted to attend.</p>	<p>Have NO Level I or greater Code of Student Conduct Violations (SCM Referrals)*</p> <p>Have NO Conduct grades lower than C in any subject area</p> <p>Pay all school obligations to include Dues/Fees and Media Center Fees</p> <p>*Students with a Level I or single Level II violation will require administrative approval to attend the Dance. Students with 2 or more Level II violations will not be permitted to attend.</p>	<p>Must meet minimum MDCPS academic requirements in accordance with the Student Progression Plan</p> <p>Have NO Conduct grades lower than C in any subject area</p> <p>Pay all school obligations to include Dues/Fees and Media Center Fees</p> <p>Complete and submit all required MYP Community Service Hours</p> <p>SATISFACTORILY complete the MYP Community Project and Presentation by earning a minimum score of four (4).</p>	<p>Must meet minimum MDCPS academic requirements in accordance with the Student Progression Plan</p> <p>Pay all school obligations to include Dues/Fees and Media Center Fees</p> <p>The IB Certificate of Participation indicates that a student participated in the MYP Programme but did not meet one or more requirements set by the International Baccalaureate Organization and outlined above.</p>

Stay Informed



TEACHER COMMUNICATION





Teacher Communication

- Schoology – students can send an email to teachers from Schoology.
- Parents you may want to proofread the emails and assist them, especially teach them about the subject line.
- All teacher emails are located on the school website.
- You may leave a phone message with the main office.
- Please allow 48 hours to return message.

SOCIAL MEDIA & SCHOOL WEBSITE





Social Media

- Follow us on Social Media (Facebook and Instagram)
- Be sure your email and phone number are up-to-date to receive calls and texts from schools
- School website updated regularly

PTSA





- Become members of PTSA.
- Monthly activities to promote positive school culture.
- Volunteer opportunities each month.
- Looking for new members of EESAC.